



DUKE

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Procedure Development SOP Template JA1

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Control Information

Author: BJ42

Owner: BJ42

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(goes on 1ST PAGE ONLY)

1 PURPOSE

1.1 Insert text

2 INTRODUCTION

2.1 Insert text

3 SCOPE AND RESPONSIBILITIES

3.1 Insert text

4 DEFINITIONS/ACRONYMS

4.1 Insert text

5 MATERIALS

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6 EQUIPMENT

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7 SAFETY

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8 PROCEDURE

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9 RELATED DOCUMENTS/FORMS

9.1 Insert text

10 REFERENCES

10.1 Insert text

11 REVISION HISTORY

Revision No.	Author	Description of Change(s)

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Signature Manifest**Document Number:** COMM-QA-057 JA1**Revision:** 04**Title:** Procedure Development SOP Template JA1**COMM-QA-057 JA1 SOP Template****Author**

Name/Signature	Title	Date	Meaning/Reason
Betsy Jordan (BJ42)		29 Oct 2012, 03:46:02 PM	Approved

Quality Director

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Doris Coleman (COLEM002)		30 Oct 2012, 01:38:43 PM	Approved

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Joanne Kurtzberg (KURTZ001)		30 Oct 2012, 01:40:48 PM	Approved

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Sandy Mulligan (MULLI026)		14 Nov 2012, 10:25:24 AM	Approved

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Barbara Waters-Pick (WATE02)		14 Nov 2012, 10:25:26 AM	Email Sent
Tracy Gentry (TLG21)		14 Nov 2012, 10:25:26 AM	Email Sent
Linda Sledge (SLEDG006)		14 Nov 2012, 10:25:26 AM	Email Sent
Sharon Hartis (SH259)		14 Nov 2012, 10:25:26 AM	Email Sent
Robin Berger (RSB6)		14 Nov 2012, 10:25:26 AM	Email Sent
Richard Bryant (RB232)		14 Nov 2012, 10:25:26 AM	Email Sent
Melissa Reese (MGREESE)		14 Nov 2012, 10:25:26 AM	Email Sent
Jennifer Loftis (JL26)		14 Nov 2012, 10:25:26 AM	Email Sent
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Jennifer Baker (BAKER133)		14 Nov 2012, 10:25:26 AM	Email Sent
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