



STEM CELL LABORATORY (STCL)



DOCUMENT NUMBER: STCL-FORM-009

DOCUMENT TITLE:

Sealer Maintenance Log

DOCUMENT NOTES:

8B.612

Document Information

Revision: 04

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Document Type: STCL FORM

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Expiration Date:

Control Information

Author: WATE02

Owner: WATE02

Previous Number: STCL-FORM-009 Rev 03

Change Number: QSU-CCR-105

Equipment: _____
 SN _____
 Location: _____
 Stem Cell Laboratory

SEALER MAINTENANCE LOG

Record information only if used

✓ as task is completed

Place Initial in Initial block as tasks are completed

NIU = Instrument not in use.

Record problem/corrective action on reverse side

MONTH/Year: _____

	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
Seal Made																															
Seal Checked																															
Initials																															
Daily Decontamination																															
Initials																															

Weekly Review: (Initial/Date) Wk 1 _____ Wk 2 _____ Wk 3 _____ Wk 4 _____ Wk 5 _____

Monthly Review: (Initial/Date) _____

MONTH/Year: _____

	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
Seal Made																															
Seal Checked																															
Initials																															
Daily Decontamination																															
Initials																															

Weekly Review: (Initial/Date) Wk 1 _____ Wk 2 _____ Wk 3 _____ Wk 4 _____ Wk 5 _____

Monthly Review: (Initial/Date) _____

Equipment: 1258
 SN 1225541258
 Location: Processing
 Stem Cell Laboratory

SEALER MAINTENANCE LOG

Record information only if used

✓ as task is completed

Place Initial in Initial block as tasks are completed

NIU = Instrument not in use.

Record problem/corrective action on reverse side

MONTH/Year: November 2009

	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
Seal Made	✓																														
Seal Checked	✓																														
Initials	jc																														
Daily Decontamination	✓																														
Initials	rg																														

Weekly Review: (Initial/Date) Wk 1 jc Wk 2 Wk 3 Wk 4 Wk 5

Monthly Review: Initial/Date)

MONTH/Year:

	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
Seal Made																															
Seal Checked																															
Initials																															
Daily Decontamination																															
Initials																															

Weekly Review: (Initial/Date) Wk 1 Wk 2 Wk 3 Wk 4 Wk 5

Monthly Review: Initial/Date)

STCL-FORM-009 Sealer Maintenance Log

Example
 STCL, DUMC
 Durham, NC

Signature Manifest**Document Number:** STCL-FORM-009**Revision:** 04**Title:** Sealer Maintenance Log**STCL-FORM-009 Sealer Maintenance Lo****Author Approval**

Name/Signature	Title	Date	Meaning/Reason
Barbara Waters-Pick (WATE02)		10 Jun 2013, 06:12:24 PM	Approved

Medical Director Approval

Name/Signature	Title	Date	Meaning/Reason
Joanne Kurtzberg (KURTZ001)		11 Jun 2013, 11:09:04 PM	Approved

QA Approval

Name/Signature	Title	Date	Meaning/Reason
Linda Sledge (SLEDG006)		12 Jun 2013, 09:13:09 AM	Approved

Document Release

Name/Signature	Title	Date	Meaning/Reason
Sandy Mulligan (MULLI026)		24 Jun 2013, 09:17:10 PM	Approved

Notification

Name/Signature	Title	Date	Meaning/Reason
(RB232) for Linda Sledge (SLEDG006)		24 Jun 2013, 09:17:11 PM	Email Sent
Sharon Hartis (SH259)		24 Jun 2013, 09:17:11 PM	Email Sent
Betsy Jordan (BJ42)		24 Jun 2013, 09:17:11 PM	Email Sent
Barbara Waters-Pick (WATE02)		24 Jun 2013, 09:17:11 PM	Email Sent