



STEM CELL LABORATORY (STCL)



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DOCUMENT TITLE:

Barcode Printer Maintenance Daily Monthly

DOCUMENT NOTES:

Document Information

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Control Information

Author: WATE02

Owner: WATE02

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Change Number: STCL-CCR-288

Stem Cell Laboratory

Equipment: _____
 SN _____
 Location: _____
 Year _____

Bar Code Printer Daily, Monthly Maintenance

Month _____

√ = Completed and Initials NIU = Not in Use

	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
Check label roll supply																															
Initial																															

Weekly Review: (Initials/Date)

Wk 1 _____ Wk 2 _____ Wk 3 _____ Wk 4 _____ Wk 5 _____

Label Roll Replacement	Initial/Date	Monthly	Initial/Date
Clean print head with alcohol.		Dust inside of printer	
Clean Platen Roller with alcohol.			
Clean Label path with alcohol.			

Monthly Review: (Initials/Date) _____

STCL-FORM-020 Barcode Printer Maintenance-Daily, Monthly
 Stem Cell Laboratory, DUMC
 Durham, NC

Signature Manifest**Document Number:** STCL-FORM-020**Revision:** 03**Title:** Barcode Printer Maintenance Daily Monthly

All dates and times are in Eastern Time.

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Document Release

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