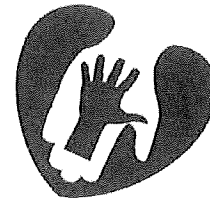


STEM CELL LABORATORY (STCL)



DOCUMENT NUMBER: STCL-FORM-068

DOCUMENT TITLE:

Cleaning Schedule for Transport Containers in the STCL

DOCUMENT NOTES:

Document Information

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Control Information

Author: WATE02

Owner: WATE02

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STCL-FORM-068

Cleaning Schedule for Transport Containers in the STCL

Cooler # _____

Record (X or ✓) to reflect that Task(s) was/were Performed

Quarterly Maintenance

N/A – Not Applicable

	QUARTER 1: Jan/Feb/Mar (Circle month performed)	QUARTER 2: Apr/May/June (Circle month performed)	QUARTER 3: Jul/Aug/Sept (Circle month performed)	QUARTER 4: Oct/Nov/Dec (Circle month performed)
MAINTENANCE	DATE / INITIALS	DATE / INITIALS	DATE / INITIALS	DATE / INITIALS
Remove Biohazard bag(s) and replace with a new biohazard bag				
Clean inside of cooler with germicidal wipe or equivalent				
Clean the outside of cooler <i>(including handle)</i> with germicidal wipe or equivalent				
Check the labels on the cooler to make sure all appropriate labels are present and meet current labeling requirements				
Replace labels to ensure they are intact, eye-readable, etc.				
Replace absorbent pad in the cooler				
Replace TSPs <i>(as needed)</i> if leaking <i>(TSP = Temperature Stabilization Packs)</i>				
Review Date/initials				

OFF CYCLE CLEANING OF COOLERS *(As Needed)* if/when visible spills are observed

Initials/Date: _____	Initials/Date: _____	Initials/Date: _____	Initials/Date: _____
Initials/Date: _____	Initials/Date: _____	Initials/Date: _____	Initials/Date: _____
Initials/Date: _____	Initials/Date: _____	Initials/Date: _____	Initials/Date: _____
Initials/Date: _____	Initials/Date: _____	Initials/Date: _____	Initials/Date: _____

Review Initials/Date: _____

STCL-FORM-068 Cleaning Schedule for Transport Containers in the STCL
 Stem Cell Laboratory, DUMC
 Durham, NC

Signature Manifest**Document Number:** STCL-FORM-068**Revision:** 02**Title:** Cleaning Schedule for Transport Containers in the STCL

All dates and times are in Eastern Time.

STCL-FORM-068 Cleaning Schedule for Transport Containers in the STCL**Author**

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Quality

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