



STEM CELL LABORATORY (STCL)



DOCUMENT NUMBER: STCL-PROC-022 FRM4

DOCUMENT TITLE:

HPCA Quarterly Competency Assessment

DOCUMENT NOTES:

Document Information

Revision: 05

Vault: STCL-Processing-rel

Status: Release

Document Type: Processing

Date Information

Creation Date: 16 Jan 2018

Release Date: 14 Feb 2018

Effective Date: 14 Feb 2018

Expiration Date:

Control Information

Author: WATE02

Owner: WATE02

Previous Number: STCL-PROC-022 FRM4 Rev 1 **Change Number:** STCL-CCR-409

STCL-PROC-022 (FRM 4)
Hematopoietic Progenitor Cell Assay (HPCA) QUARTERLY COMPETENCY ASSESSMENT

January / February / March / April / May / June / July / August / September / October / November / December
(Circle ONE month representing the quarter being evaluated)

Tech name / ID	Specimen type	Date Plated	Dated Read	Total # colonies	% Agreement (Must be ≥ 80% agreement with the scoring techs' averages)	Corrective Action ** (or N/A)	Manager's Signature / Date
Beth / 0295 *							
Rachel / 0602 *							
Cynthia / 0596							
Devin / 0609							

* Designates Scoring Technologists who can plate AND/OR read assay plates; the other staff listed, plate the assays but do NOT read/score the assay plates for this purpose.

** Record information on Troubleshooting Log as needed.

N/A = Not Applicable
STCL-PROC-022 (FRM 4) Hematopoietic Progenitor Cell Assay (HPCA) Quarterly Competency Assessment
Stem Cell Laboratory, DUMC
Durham, NC

Signature Manifest**Document Number:** STCL-PROC-022 FRM4**Revision:** 05**Title:** HPCA Quarterly Competency Assessment

All dates and times are in Eastern Time.

STCL-PROC-022 FRM4 HPCA Quarterly Competency Assessment**Author**

Name/Signature	Title	Date	Meaning/Reason
Barbara Waters-Pick (WATE02)		31 Jan 2018, 02:36:49 PM	Approved

Manager

Name/Signature	Title	Date	Meaning/Reason
Barbara Waters-Pick (WATE02)		31 Jan 2018, 02:37:00 PM	Approved

Medical Director

Name/Signature	Title	Date	Meaning/Reason
Joanne Kurtzberg (KURTZ001)		31 Jan 2018, 06:22:30 PM	Approved

Quality

Name/Signature	Title	Date	Meaning/Reason
Richard Bryant (RB232)		01 Feb 2018, 07:27:56 AM	Approved

Document Release

Name/Signature	Title	Date	Meaning/Reason
Sandy Mulligan (MULLI026)		01 Feb 2018, 12:12:37 PM	Approved