



STEM CELL LABORATORY (STCL)



DOCUMENT NUMBER: STCL-EQUIP-002 FRM2
DOCUMENT TITLE: Sysmex XS-1000i Maintenance Log
DOCUMENT NOTES:

Document Information

Revision: 04	Vault: STCL-Equipment-rel
Status: Release	Document Type: Equipment

Date Information

Creation Date: 30 Apr 2014	Release Date: 01 Jun 2014
Effective Date: 01 Jun 2014	Expiration Date:

Control Information

Author: WATE02	Owner: WATE02
Previous Number: STCL-EQUIP-002 Form 2 Rev. 04 Change Number: STCL-CCR-192	

Equipment: Sysmex XS-1000i
 SN: 62814
 Location: Cell Processing
 Year: _____

SYSMEX XS-1000i MAINTENANCE LOG

Initial maintenance as performed.

NA = not applicable

NIU = Instrument not in use

Month: _____

Record problems and corrective action on reverse side.

	01	02	03	04	05	06	07	08	09	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
DAILY																															
Verify Background																															
Perform QC 1 st Shift																															
Perform QC 2 nd Shift *																															
Perform Shutdown																															
WEEKLY																															
Power Down IPU																															
MONTHLY																															
Perform Monthly Rinse																															
Weekly Backup Critical Temperature																															

Weekly Review: (Initials/Date) Wk1 _____ Wk2 _____ Wk3 _____ Wk4 _____ Wk5 _____

Monthly Review: (Initials/Date) _____

Initial maintenance as performed.

NA = not applicable

NIU = Instrument not in use

Month: _____

Record problems and corrective action on reverse side.

	01	02	03	04	05	06	07	08	09	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
DAILY																															
Verify Background																															
Perform QC 1 st Shift																															
Perform QC 2 nd Shift *																															
Perform Shutdown																															
WEEKLY																															
Power Down IPU																															
MONTHLY																															
Perform Monthly Rinse																															
Weekly Backup (Initial Time)																															

Weekly Review: (Initials/Date) Wk1 _____ Wk2 _____ Wk3 _____ Wk4 _____ Wk5 _____

Monthly Review: (Initials/Date) _____

* QC is performed on 2nd shift only if analyzer is in use for more than 8 hours

NOTE: Air Pump and Piercer replacement @ 30000 cycles and fuse replacement are performed by the Sysmex Field Service Technician.

STCL-EQUIP-002 FRM2 Sysmex XS-1000i Maintenance Log
 Stem Cell Laboratory, DUMC
 Durham, NC

Signature Manifest**Document Number:** STCL-EQUIP-002 FRM2**Revision:** 04**Title:** Sysmex XS-1000i Maintenance Log

All dates and times are in Eastern Time.

STCL-EQUIP-002 FRM2 Sysmex XS-1000i Maintenance Log**Author**

Name/Signature	Title	Date	Meaning/Reason
Barbara Waters-Pick (WATE02)		06 May 2014, 10:22:58 AM	Approved

Manager

Name/Signature	Title	Date	Meaning/Reason
Barbara Waters-Pick (WATE02)		06 May 2014, 10:23:14 AM	Approved

Medical Director

Name/Signature	Title	Date	Meaning/Reason
Joanne Kurtzberg (KURTZ001)		07 May 2014, 09:35:22 AM	Approved

Quality

Name/Signature	Title	Date	Meaning/Reason
(DOHNA02W) for John Carpenter (JPC27)		07 May 2014, 10:30:57 AM	Approved

Document Release

Name/Signature	Title	Date	Meaning/Reason
Sandy Mulligan (MULLI026)		12 May 2014, 03:47:48 PM	Approved